



**FORM ADV PART 2B
BROCHURE SUPPLEMENT**

Howard Shane Kite

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Lombard, IL 60148
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The home office of Forum Financial Management, LP is located at 1900 South Highland Avenue, Suite 100, Lombard, IL 60148. Telephone: (630) 873-8520. Website: www.forumfinancial.com.

This brochure supplement provides information about Howard Shane Kite that supplements the Forum Financial Management, LP ("Forum") Form ADV Part 2A Brochure ("firm brochure"). You should have received a copy of that firm brochure. Please contact us at (630) 873-8520 if you did not receive Forum's firm brochure or if you have any questions about the contents of this brochure supplement.

Additional information about Howard Shane Kite is available on the SEC's Investment Adviser Public Disclosure website at www.adviserinfo.sec.gov.

Item 2 – Educational Background and Business Experience

Full Legal Name: Howard Shane Kite

Born: 1955

Business Experience:

- Forum Financial Management, LP: Partner – 4/2021 to Present
- Purshe Kaplan Sterling Investments, Inc.: Non-Registered Assistant – 1/2021 to Present
- Pinnacle Wealth Management LLC: President – 2/2011 to Present
- Forum Financial Management, LP: Investment Adviser Representative – 4/2009 to Present
- Purshe Kaplan Sterling Investments, Inc.: Registered Representative – 2/2011 to 12/2020
- 7 Guys Administrative Services: Principal – 6/2010 to 12/2020
- PKS Advisory Services, LLC: Investment Adviser Representative – 6/2013 to 3/2018

Professional Designations and Certifications:

- Chartered Financial Consultant® (ChFC®), 1988
- Chartered Life Underwriter® (CLU®), 1988
- CERTIFIED FINANCIAL PLANNER™ (CFP®), 1993

Please refer to Part 2B Appendix 1 for definitions of the above.

Item 3 – Disciplinary Information

Mr. Kite has no reportable disciplinary history.

Item 4 – Other Business Activities

Mr. Kite is separately licensed as an independent insurance agent and offers insurance services through Pinnacle Wealth Management, LLC. In this capacity, Mr. Kite can effect transactions in insurance products for his clients and earn commissions for these activities. The fees clients pay Forum for advisory services are separate and distinct from the commissions earned by Mr. Kite for insurance-related activities. This presents a conflict of interest because Mr. Kite may have an incentive to recommend insurance products for the purpose of generating commissions rather than solely based client needs.

Please refer to “Item 10 – Other Financial Industry Activities and Affiliations” of Forum’s firm brochure for complete disclosure of the above referenced investment-related activities.

Item 5 – Additional Compensation

Refer to the Other Business Activities section above for disclosures on Mr. Kite’s receipt of additional compensation as a result of his other business activities.

Also, please refer to “Item 5 – Fees and Compensation” and “Item 14 – Client Referrals and Other Compensation” of Forum’s firm brochure for additional disclosures on this topic.

Item 6 – Supervision

As a registered investment adviser, Forum administers and enforces a regulatory compliance program, reasonably designed to detect and prevent violations of the Investment Advisers Act of 1940 and other applicable state and federal securities laws.

Forum's compliance program is overseen by Forum's Chief Compliance Officer, Allison Tronnes, who delegates advisor supervision responsibilities among various advisor support personnel and teams.

Forum has a dedicated Advisor Support team, and within that team is the primary point of contact for advisor supervision. Should a client or prospective client have any questions or concerns, please reach out to one of the following:

Nikki Hopson

Advisor Development and Supervision
(630) 376-4367
nhopson@forumfinancial.com

Allison Tronnes

Chief Compliance Officer
(630) 873-8512
atronnes@forumfinancial.com

Item 7 – Part 2B Appendix 1

CERTIFIED FINANCIAL PLANNER™ (CFP®)

The CERTIFIED FINANCIAL PLANNER™ (CFP®) is a professional certification awarded by the Certified Financial Planner Board of Standards, Inc. (CFP Board). It is recognized for its rigorous education and training requirements, high standard of professional education, stringent code of conduct and standards of practice, and ethical requirements that govern professional engagements with clients.

To attain the right to use the CFP® certification, an individual must satisfactorily fulfill the following requirements:

- **Education** – The two-part education requirement includes both completing college- or university-level coursework on financial planning through a CFP Board Registered Program and holding a bachelor's degree or higher (in any discipline) from an accredited university. The coursework includes topics on professional conduct and regulation, general principles of financial planning, risk management and income planning, estate planning, psychology of financial planning, and financial plan development.
- **Examination** – Candidates for the CFP® certification must pass the CFP® exam, which tests the individual's ability to apply financial planning knowledge to real-life situations and ensures that the candidate is highly qualified to develop a holistic plan for clients' finances. The exam is a 170-question, multiple-choice test that consists of two 3-hour sessions over one day. The exam includes stand-alone and scenario-based questions, as well as questions associated with case studies.
- **Experience** – The experience requirement prepares candidates for the CFP® certification to provide personal financial planning to the public without supervision. Individuals may fulfill the experience requirement either before or after taking the exam. Candidates must complete either 6,000 hours of professional experience related to the financial planning process or 4,000 hours of apprenticeship experience that meets additional requirements.
- **Ethics** – The ethics requirement indicates that candidates for the CFP® certification have agreed to adhere to high ethical and professional standards for the practice of financial planning and to act as a fiduciary when providing financial advice to their clients.

Individuals who obtain the CFP® certification must also complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:

- *Continuing Education* – Individuals must complete 30 hours of continuing education hours every two years, including a two-hour, CFP Board-approved ethics course.
- *Ethics* – Individuals must complete a Renewal Application annually, which includes an agreement to be bound by the CFP Board's "Code of Ethics and Standards of Conduct." These require that the CFP® professional provide financial planning services as a fiduciary and in the best interest of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to the CFP Board's disciplinary process, which could result in suspension or permanent revocation of the CFP® certification. For more information, refer to the CFP Board's website at: <https://www.cfp.net/>.

Chartered Financial Consultant® (ChFC®)

The Chartered Financial Consultant® (ChFC®) is a professional designation awarded by the American College of Financial Services. Individuals who hold the ChFC® designation have completed eight courses of study encompassing the financial planning process and environment, insurance planning, income taxation, retirement needs, investments, estate planning, a comprehensive case analysis on personal financial planning, and contemporary applications in financial planning. Individuals must meet minimum educational and professional experience, recommit to the American College of Financial Services' Code of Ethics, reconfirm client-facing status annually, update contact information annually, and pay an annual fee to the American College of Financial Services. To assure continuing competency, individuals must report 30 hours of related and ethics continuing education every two years. For more information, refer to the American College of Financial Services' website at: <https://www.theamericancollege.edu/designations-degrees/ChFC>.

Chartered Life Underwriter® (CLU®)

The Chartered Life Underwriter® (CLU®) is a professional designation awarded by the American College of Financial Services. Individuals who hold the CLU® designation have completed five courses of study encompassing in-depth knowledge of the life insurance industry underwriting process and life insurance law within the guidelines of overall risk assessment, the necessary knowledge to help clients and investors address their estate planning needs, and an understanding of personal finance solutions addressing the life insurance underwriting needs of business owners and professionals. Individuals must also have minimum professional experience, meet ethics standards, and agree to comply with the American College Code of Ethics and Procedures. To assure continuing competency, individuals must report 30 hours of related and ethics continuing education every two years. For more information, refer to the American College of Financial Services' website at: <https://www.theamericancollege.edu/designations-degrees/CLU>.