# FORM ADV PART 2B BROCHURE SUPPLEMENT

## **Thomas J. Campbell**

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#### Forum Financial Management, LP

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This brochure supplement provides information about Thomas J. Campbell that supplements the Forum Financial Management, LP brochure. You should have received a copy of that brochure. Please contact us at 630-873-8520 if you did not receive Forum Financial Management, LP's brochure or if you have any questions about the contents of this supplement.

Additional information about Thomas J. Campbell is available on the SEC's website at <u>www.adviserinfo.sec.gov</u>.

## Item 2 Educational Background and Business Experience

**Full Legal Name: Thomas John Campbell Born:** 1965

#### **Education Background:**

- DePaul University, MST, Taxation, 2002.
- Indiana University, BS, Business, 1987.

#### **Business Experience:**

- Forum Financial Management, LP, Investment Adviser Representative, 09/2014 to Present.
- John E. Campbell & Assoc., Ltd., Vice President, 05/1990 to Present.
- Cetera Financial Specialists LLC, Registered Representative, 05/2006 to 09/2014.
- Cetera Investment Advisers LLC, Investment Adviser Representative, 05/2006 to 09/2014.

#### **Designations/Certifications:**

Thomas J. Campbell has earned the following designation(s) / certification(s) and is in good standing with the granting authority:

- Series 63 Uniform Securities Agent, 2006.
- Series 65 Uniform Investment Adviser, 1998.
- Certified Public Accountant (CPA), 1991.
- Licensed Insurance Agent, 2006.

Please refer to Part 2B Appendix 1 of the Firm Brochure for definitions of the above designations.

### **Item 3 Disciplinary Information**

Thomas J. Campbell has no reportable disciplinary history.

### **Item 4 Other Business Activities**

Thomas J. Campbell is Vice President and a certified public accountant at John E. Campbell & Assoc., Ltd. Clients of John E. Campbell & Assoc., Ltd. may also be clients of Forum Financial Management, LP. The fees earned by Mr. Campbell in this outside business activity is separate and apart from the fees you pay our firm for advisory services. Mr. Campbell's outside business activity presents a conflict of interest because Mr. Campbell may have an incentive to recommend accounting and taxation services to you for the purpose of generating fees and/or commissions. Mr. Campbell allocates approximately 80% of his professional time as Vice President and certified public accountant at John E. Campbell & Assoc., Ltd.

Thomas J. Campbell is also an independent insurance agent. Mr. Campbell's insurance clients may also be clients of Forum Financial Management, LP. The fees earned by Mr. Campbell from his insurance activities are separate and apart from the fees you pay our firm for advisory services. Mr. Campbell's outside business activity presents a conflict of interest because Mr. Campbell may have an incentive to recommend insurance products to you for the purpose of generating fees and/or commissions. Mr. Campbell allocates approximately 1% of his professional time as an insurance agent.

## **Item 5 Additional Compensation**

Please refer to the Other Business Activities section above for disclosures on Mr. Campbell's receipt of additional compensation as a result of his activities as President and a certified public accountant at John E. Campbell & Assoc., Ltd. and an independent insurance agent.

Also, please refer to the Fees and Compensation section and the Client Referrals and Other Compensation section of Forum Financial Management, LP's firm brochure for additional disclosures on this topic.

### **Item 6 Supervision**

Forum has implemented a Code of Ethics and an internal compliance program that guides each associated person in meeting their fiduciary obligations to clients. Advice provided to clients is directed by Forum's investment philosophy. The firm monitors the advice given to Forum's advisory clients by its advisors in the following ways:

- 1. an initial review of the asset allocation for a new client as compared to the client's risk tolerance and investment objectives;
- 2. periodic reviews of a random number of the advisor's client files in order to provide reasonable assurance that the advice provided by the advisor to his or her clients is consistent with the client's stated investment objectives and Forum's policies and procedures, and
- 3. in-person or telephonic meetings with advisors to review client activity. Moreover, on at least an annual basis, Forum offers training to each of its advisors to cover investments, new products, and related compliance concerns.

Thomas J. Campbell is supervised by Faye H. Nybo, Director of Supervision. Ms. Nybo can be reached at (630) 873-8503 or fnybo@forumfin.com.

## Item 7 Part 2B Appendix 1

Certified Public Accountant (CPA) - CPA's are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous Code of Professional Conduct which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's Code of Professional Conduct within their state accountancy laws or have created their own.