# FORM ADV PART 2B BROCHURE SUPPLEMENT

# John R. Sciaccotta

#### **OFFICE ADDRESS:**

9501 W. 171st Street #H-103 Tinley Park, IL 60487 Telephone: 708-629-7984

#### Forum Financial Management, LP

1900 S. Highland Ave. Suite 100 Lombard, IL 60148 Telephone: 630-873-8520

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This brochure supplement provides information about John R. Sciaccotta that supplements the Forum Financial Management, LP brochure. You should have received a copy of that brochure. Contact us at 630-873-8520 if you did not receive Forum Financial Management, LP's brochure or if you have any questions about the contents of this supplement.

Additional information about John R. Sciaccotta is available on the SEC's website at <u>www.adviserinfo.sec.gov</u>.

## Item 2 Educational Background and Business Experience

Full Legal Name: John Robert Sciaccotta Born: 1965

#### **Education Background:**

• DePaul University, BS, Accountancy, 1987

#### **Business Experience:**

- Forum Financial Management, LP, Investment Adviser Representative, 10/2016- Present
- Demarco Sciaccotta Wilkens Dunleavy, LLP, Partner, 11/2009 Present
- Virchow Krause Capital, LLC, Registered Representative, 6/2004 10/2009
- Virchow Krause & Company, LLP, Partner, 6/2004 10/2009
- Witan Securities, L.L.C., Registered Representative, 10/2003 5/2004
- KGN, LLC, Member/Partner, 6/1987 6/2004

#### **Designations/Certifications:**

- Certified Public Accountant, 1990
- NASAA Series 65 Uniform Investment Advisor Law Examination; 2016

Please refer to Part 2B Appendix 1 of the Firm Brochure for definitions of the above designations.

## **Item 3 Disciplinary Information**

John R. Sciaccotta has no reportable disciplinary history.

### **Item 4 Other Business Activities**

John R. Sciaccotta is a Managing Partner of DeMarco Sciaccotta Wilkens and Dunleavy, LLP, a certified public accounting firm. Clients of our firm may also be clients of DeMarco Sciaccotta Wilkens and Dunleavy, LLP. The services provided and compensation received by Mr. Sciaccotta and DeMarco Sciaccotta Wilkens and Dunleavy, LLP for accounting related activities are separate and distinct from any fees paid for advisory services provided by our firm. While we believe that Mr. Sciaccotta's fees are competitive, such fees may be higher than those charged by other firms providing the same or similar services.

Please refer to Part 2A of Form ADV: Firm Brochure, Item 10, Other Financial Industry Activities and Affiliations, for complete disclosure of the above referenced Investment-Related Activities.

## **Item 5 Additional Compensation**

Please refer to the *Other Business Activities* section above for disclosures on Mr. Sciaccotta's receipt of additional compensation as a result of his activities as a Managing Partner of DeMarco Sciaccotta Wilkens and Dunleavy, LLP.

Also, please refer to the *Fees and Compensation* section and the *Client Referrals and Other Compensation* section of Forum Financial Management, LP's firm brochure for additional disclosures on this topic.

## **Item 6 Supervision**

Forum has implemented a Code of Ethics and an internal compliance program that guides each associated person in meeting their fiduciary obligations to clients. Advice provided to clients is directed by Forum's investment philosophy. The firm monitors the advice given to Forum's advisory clients by its advisors in the following ways:

- 1. an initial review of the asset allocation for a new client as compared to the client's risk tolerance and investment objectives;
- 2. periodic reviews of a random number of the advisor's client files in order to provide reasonable assurance that the advice provided by the advisor to his or her clients is consistent with the client's stated investment objectives and Forum's policies and procedures, and
- 3. in-person or telephonic meetings with advisors to review client activity.

Moreover, on at least an annual basis, Forum offers training to each of its advisors to cover investments, new products, and related compliance concerns.

John R. Sciaccotta is supervised by Faye H. Nybo, Director of Supervision. Ms. Nybo can be reached at (630) 873-8503 or fnybo@forumfin.com.

## Item 7 Part 2B Appendix 1

Certified Public Accountant (CPA) - CPA's are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous Code of Professional Conduct which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's Code of Professional Conduct within their state accountancy laws or have created their own.