# FORM ADV PART 2B BROCHURE SUPPLEMENT

# Bryan T. Basila

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This brochure supplement provides information about Bryan T. Basila that supplements the Forum Financial Management, LP brochure. You should have received a copy of that brochure. Contact us at 630-873-8520 if you did not receive Forum Financial Management, LP's brochure or if you have any questions about the contents of this supplement.

Additional information about Bryan T. Basila (CRD # 3277774) is available on the SEC's website at <a href="https://www.adviserinfo.sec.gov">www.adviserinfo.sec.gov</a>.

## Item 2 Educational Background and Business Experience

#### **Bryan Thomas Basila**

Year of Birth: 1971

#### Formal Education After High School:

Hartwick College, BS Accounting, 1993

#### Business Background:

- Forum Financial Management, LP, Investment Adviser Representative, 9/2016 Present
- Purshe Kaplan Sterling Investments, Registered Representative, 09/2016 Present
- Suny Adirondack, Adjunct Professor, 9/2015 Present
- Stark & Basila CPAs PC, CPA, Vice President, 8/1993 Present
- Cetera Financial Specialists, Registered Representative, 12/1999 08/2016
- Cetera Investment Advisers, LLC, Investment Adviser Representative, 12/1999 08/2016

#### Designations/Certifications:

- Series 7 General Securities Representative, 1999
- Series 66 Investment Company and Variable Contracts Products, 1999
- Certified Public Accountant (CPA), 1995

## **Item 3 Disciplinary Information**

Form ADV Part 2B requires disclosure of certain criminal or civil actions, administrative proceedings, and self-regulatory organization proceedings, as well as certain other proceedings related to suspension or revocation of a professional attainment, designation, or license. Mr. Bryan Thomas Basila has no required disclosures under this item.

#### **Item 4 Other Business Activities**

Bryan Thomas Basila is a Registered Representative with Purshe Kaplan Sterling Investments (PKSI), Member FINRA/SIPC. In this capacity, Mr. Basila may recommend securities and/or insurance products offered by PKS as part of your investment portfolio. If clients purchase these products through Mr. Basila, he will receive the customary commissions in him separate capacity as a registered representative of PKS. Additionally, Mr. Basila may also receive 12b-1 fees from mutual funds that pay such fees. The receipt of additional compensation may give Mr. Basila an incentive to recommend investment products based on the compensation received. Please refer to the Fees and Compensation section and the Client Referrals and Other Compensation section of Forum Financial Management, LP's firm brochure for additional disclosures on this topic. Mr. Basila allocates approximately 5% of his professional time to this outside business activity.

Bryan Thomas Basila is a CPA and Vice President of Stark & Basila CPAs PC, a certified public accounting firm. Clients of our firm may also be clients of Stark & Basila CPAs PC. The services provided and compensation received by Mr. Basila and Stark & Basila CPAs PC for accounting related activities are separate and distinct from any fees paid for advisory services provided by our firm. While we believe that 's fees are competitive, such fees may be higher than those charged by other firms providing the same or similar services. Mr. Basila allocates approximately 90% of his professional time to this outside business activity.

## **Item 5 Additional Compensation**

Refer to the *Other Business Activities* section above for disclosures on Mr. Basila's receipt of additional compensation as a result of his other business activities.

Also, refer to the Fees and Compensation, Client Referrals and Other Compensation, and Other Financial Industry Activities and Affiliations section(s) of Forum Financial Management, LP's firm brochure for additional disclosures on this topic.

## **Item 6 Supervision**

Forum has implemented a Code of Ethics and an internal compliance program that guides each associated person in meeting their fiduciary obligations to clients. Advice provided to clients is directed by Forum's investment philosophy. The firm monitors the advice given to Forum's advisory clients by its advisors in the following ways:

- 1. an initial review of the asset allocation for a new client as compared to the client's risk tolerance and investment objectives;
- 2. periodic reviews of a random number of the advisor's client files in order to provide reasonable assurance that the advice provided by the advisor to his or her clients is consistent with the client's stated investment objectives and Forum's policies and procedures, and
- 3. in-person or telephonic meetings with advisors to review client activity. Moreover, on at least an annual basis, Forum offers training to each of its advisors to cover investments, new products, and related compliance concerns.

Bryan T. Basila is supervised by Faye H. Nybo, Director of Supervision. Ms. Nybo can be reached at (630) 873-8503 or fnybo@forumfin.com.

## Item 7 Part 2B Appendix 1

Certified Public Accountant (CPA) - CPA's are licensed and regulated by their state boards of accountancy. While state laws and regulations vary, the education, experience and testing requirements for licensure as a CPA generally include minimum college education (typically 150 credit hours with at least a baccalaureate degree and a concentration in accounting), minimum experience levels (most states require at least one year of experience providing services that involve the use of accounting, attest, compilation, management advisory, financial advisory, tax or consulting skills, all of which must be achieved under the supervision of or verification by a CPA), and successful passage of the Uniform CPA Examination. In order to maintain a CPA license, states generally require the completion of 40 hours of continuing professional education (CPE) each year (or 80 hours over a two year period or 120 hours over a three year period). Additionally, all American Institute of Certified Public Accountants (AICPA) members are required to follow a rigorous Code of Professional Conduct which requires that they act with integrity, objectivity, due care, competence, fully disclose any conflicts of interest (and obtain client consent if a conflict exists), maintain client confidentiality, disclose to the client any commission or referral fees, and serve the public interest when providing financial services. The vast majority of state boards of accountancy have adopted the AICPA's Code of Professional Conduct within their state accountancy laws or have created their own.